

# Accessibility statement for Whyteleafe Village Council

(Public Sector Bodies (Websites & Mobile Applications) Accessibility Regulations 2018)

This accessibility statement applies to Whyteleafe Village Council's website [www.whyteleafecouncil.org.uk](http://www.whyteleafecouncil.org.uk).

The Council has made a commitment to change its website provider so that as many people as possible to be able to use our website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We already make our website text as simple as possible to understand and will continue to do this in the future.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## How accessible is our website?

We know some parts of our existing website are not fully accessible:

- the text will not reflow in a single column when you change the size of the browser window
- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software
- live video streams do not have captions
- some of our online forms are difficult to navigate using just a keyboard
- you cannot skip to the main content when using a screen reader
- there's a limit to how far you can magnify the map on our 'contact us' page

## Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email [clerk@whyteleafecouncil.org.uk](mailto:clerk@whyteleafecouncil.org.uk).
- call 07939 403414

We'll consider your request and get back to you in 15 working days.

## Reporting accessibility problems with this website

We're always looking to improve the accessibility of our website. If you find any problems not listed on this page or think we're not meeting accessibility

requirements, contact the Whyteleafe Village Council Clerk by writing an email using [clerk@whyteleafecouncil.org.uk](mailto:clerk@whyteleafecouncil.org.uk) or by telephoning the Clerk on 07939 403414. The Clerk will strive to help with any accessibility problems reported to the Council.

### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

### **Contacting us by phone**

We do not have an office or business premises.

You can contact us by email and/or phone as follows:

- Contact the Whyteleafe Village Council Clerk by writing an email using [clerk@whyteleafecouncil.org.uk](mailto:clerk@whyteleafecouncil.org.uk) or
- by telephoning the Clerk on 07939 403414.

### **Technical information about this website's accessibility**

Whyteleafe Village Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### **Compliance status**

Our current website, which is due to be replaced, does not meet most requirements of the WCAG 2.1.AA standard and is not compliant.

This is due to non-compliances (there's an accessibility problem with it) and exemptions (some content is either outside of the scope of the regulations or it'd be a disproportionate burden to make it accessible).

Our website is not compliant with the Web Content Accessibility Guidelines version 2.1 AA standard. Examples of the 'non-compliances and exemptions' are listed below.

### **Non-accessible content**

The content listed below may not be accessible:

- Articles including news
- Weblinks
- Map
- documents

For the following reasons:

- cannot change colours, contrast levels and fonts

- cannot easily zoom and/or zoom up to 300% without the text spilling off the screen
- cannot navigate most of the website using just a keyboard
- cannot navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

### **Non-compliance with the accessibility regulations**

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images when we migrate to a new compliant website. When we publish new content to that new website we'll make sure our use of images meets accessibility standards.

We plan to have a compliant website by the end of 2020.

### **Disproportionate burden**

The current content of our website has been kept simple and limited as there is a disproportionate burden in maintaining some content and or providing content such as:

- film
- audio
- maps and mapping tools

Navigating or accessing some content may be problematic due to:

- repeated content
- changing the device orientation from horizontal to vertical
- content overlapping when adjusting text size.

Interactive tools and transactions

- Some of our interactive forms are difficult to navigate using a keyboard. For example, because some form controls are missing a 'label' tag.

We've assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. We believe that doing so now would be a disproportionate burden within the meaning of the accessibility regulations.

We have made an assessment and engaged the services of a new supplier who has been commissioned to provide a compliant website by the end of 2020.

### **Content that's not within the scope of the accessibility regulations**

PDFs and other documents

- Some of our PDFs and other documents are essential to providing our services. By September 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

### **Live video**

We do not plan to add captions to live video streams because live video is exempt from the accessibility regulations.

### **Preparation of this accessibility statement**

This statement was prepared on 18 September 2020. We last tested the website on 15 September 2020.

We followed the advice of the National Association of Local Councils and did a basic accessibility test via the government's website. We used this approach to deciding on a sample of pages to test including our home page and the news pages.