



Minutes of the remote* Council meeting (no.224) held on 10th August 2020

Councillors (Cllrs) present:

Celia Rudland (Chair/part), John Cheetham,
Fatima Kamara (part), John Moffatt,
Chirag Vadhia and Jamshid Zack

Attending:

District Cllr Jeffrey Gray (part)

In attendance:

Simon Bold (Clerk)

Meeting opened at **7:45pm** and closed at **9:15pm**

1. CHAIR TO OPEN THE MEETING

Cllr Rudland opened the meeting.

2. APOLOGIES FOR ABSENCE

Cllr David Lee had provided his apologies prior to the meeting.

3. CODE OF MEMBERS' CONDUCT

The Clerk confirmed that no Cllr had made a change to their Notification of Disclosable Pecuniary & Other Interests form since the last meeting.

NOTED:

- Cllr Zack declared a Disclosable Pecuniary Interest in respect of planning application 2020/1230 (Thornbury Court) under agenda item 7a).
- No other Cllr declared any Disclosable Pecuniary Interest and/or 'Other Interests' in respect of any item on the agenda.

4. MINUTES

RESOLVED:

- that the Chair sign the minutes of the Council meeting of 13th July 2020 as a correct record.

ACTION:

- The Clerk to display the minutes on the Council's notice boards and website. SB

At this point, the meeting was temporarily adjourned. Cllr Kamara also arrived. At the beginning of item 5, Cllr Rudland left the meeting and Cllr Cheetham (Vice-Chair of the Council) took the role of Chair.

5. BUSINESS PLANNING

Cllr Moffatt had circulated a revised draft Business Plan prior to the meeting and provided a brief overview of the contents.

RESOLVED:

- That the Council adopt this Business Plan covering the period 2020-2022 and that it be reviewed each year (and amended as appropriate).

ACTIONS:

- Each Cllr to take forward their respective area of responsibility and provide proposals for consideration by the Council over the coming months. ALL
- Cllr Vadhia and the Clerk to formulate a proposal with respect to a new Council website and new Cllr email addresses. CV SB

6. CATERHAM, CHALDON AND WHYTELEAFE NEIGHBOURHOOD PLAN.

The Chair of the Neighbourhood Plan Steering Group had provided a written briefing to the Village Cllrs prior to the meeting.

RESOLVED:

- That the Council support the progression of the Plan and that the Steering Group seek the endorsement of Tandridge District Council (TDC).

ACTION:

- The Clerk to advise the Steering Group's Chair of the Council's decision. SB

7. PLANNING

a) RESOLVED:

- See Appendix 1.

At this point both Cllrs Kamara and Vadhia temporarily left the meeting returning prior to item 8.

b) RESOLVED:

- To raise, in respect of the appeal case 2019/1554 (479 Godstone Road, Whyteleafe, CR3 0BL), a concern about the appellant's parking proposals.

ACTIONS:

- The Clerk to advise TDC and the Planning Inspectorate in respect of items 7a and 7b respectively. SB

8. CLERK'S REPORT

a) The Clerk provided an update on a number of matters arising from previous meetings.

ACTION:

- The Clerk to advise TDC that the Village Council had earmarked some of its Community Infrastructure Levy fund for a Vehicle Activated Sign (VAS) on Whyteleafe Hill and pavement bollards near Hillside Road but that both projects were delayed due to a backlog of some Surrey County Council highways projects (COVID-19). SB

b) The Clerk summarised items of correspondence received since the last meeting (some items had been addressed elsewhere on the agenda) and consultations.

ACTIONS:

- Cllrs Cheetham and Moffatt to liaise with the Neighbourhood Plan Steering Group with respect to the government's consultation on its proposed reform of the planning system and to provide feedback to fellow Cllrs by the Council's next meeting. JC JM
- Cllrs to respond on an individual basis (should they so wish) to the Local Government Association's Code of Conduct consultation ending 17th August. ALL
- Cllr Cheetham to attend a Climate Change webinar scheduled for 30th September organised by the Society of Local Council Clerks. JC

No decision was made on the re-commencement of Whyteleafe Litter Picks.

c) Cllrs discussed a request from TDC for assistance with the details of a draft Whyteleafe Action Plan (relating to TDC's emerging Open Spaces Strategy).

ACTION:

- Cllrs Zack and the Clerk to review the Action Plan and reply to TDC on behalf of the Council. JZ SB

NOTED: A formal public consultation by TDC will follow later in the year.

9. NEXT COUNCIL MEETING

RESOLVED:

- To hold the next Council meeting on 14th September 2020 at 7:45pm. ALL

SUB-SECTION 2 - PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960:

None

APPENDIX 1: Planning Application Cases (item 7a)

| Application No. | Address | Village Council resolution | Type |
|---|--|--|---------------------------|
| 2020/1334/TPO Proposal TDC Decision | <u>74 Whyteleafe Hill, Whyteleafe CR3 0AB</u> Ash - Reduce Crown to previous pollard points. Reduce radial spread by 2 metres and crown lift to 4m. Not yet determined | No comment. | TPO |
| 2020/1340/NC Proposal TDC Decision | <u>52 to 54 Godstone Road, Whyteleafe CR3 0EA</u> Change of use of ground floor Shop (Class A1 Retail) to Dwelling (Class C3 Residential) and create 2 No. residential units. Not yet determined | To raise concerns about the lack of on-site parking and increased flood risk. | Retail to residential |
| 2020/1302/TPO Proposal TDC Decision | <u>Whyteacre, Court Bushes Road, Whyteleafe CR3 0BG</u> Horse Chestnut - (T45) - Remove tree subject to provision of 5 Days' Notice (from date of this application). Reason = Health and safety. Poplar - (T44) - Remove Not yet determined | No comment | TPO |
| 2020/1276 Proposal TDC Decision | <u>164 Godstone Road, Whyteleafe CR3 0ED</u> Erection of single storey side/rear extension, hip to gable roof extension and rear dormer in association with conversion of loft space to habitable accommodation. (Certificate of Lawfulness Proposed Use or Development) Not yet determined | No comment | Certificate of Lawfulness |
| 2020/1219 Proposal TDC Decision | <u>16 Westview Avenue, Whyteleafe CR3 0EQ</u> Erection of pair of 2-bedroom semi-detached dwellings with associated landscaping and parking. Not yet determined | To object due to limited on-site parking, cramped design and lack of amenity space for new occupants | Dwellings |
| 2020/1211/TPO Proposal TDC Decision | <u>Whitegates, Court Bushes Road, Whyteleafe CR3 0BX</u> G37A Sycamore (x1) - Remove x2 stems. Reason: To allow more light into the flats. G37B Sycamore (x1) - Fell to ground level. Reason: To allow more light into the flats. G37C Sycamore (x1) - Fell to ground level, including adjacent Hazel. Reason: To allow more light into the flats. G37D Sycamore (x1) - Remove x3 lowest branches. Reason: To allow more light into the flats. T38 Beech (x1) - Crown lift to 5m and reduce lateral branches by 2-3m on side facing flats only. Reason: To allow more light into the flats. T39 Horse Chestnut (x1) - Crown lift to 5m and reduce lateral branches by 2-3m on side facing flats only. Reason: To allow more light into the flats. Not yet determined | No comment | TPO |

| Application No. | Address | Village Council resolution | Type |
|---|--|--|--------------------------|
| <u>2020/1197</u> Proposal TDC Decision | <u>13 Torwood Lane, Whyteleafe CR3 0HD</u> Erection of open porch to front, part single/part two storey side and rear extension and installation of roof light to rear roof slope. Not yet determined | No objection | Householder Developments |
| <u>2020/1192/NC</u> Proposal TDC Decision | <u>52 to 54 Godstone Road, Whyteleafe CR3 0EA</u> Change of use of existing B1 use (Offices) to C3 (residential) use to create 5No. residential units. (Prior Approval - Schedule 2, Part 3, Class O) Not yet determined | To raise concerns about the lack of on-site parking and increased flood risk | Offices to residential |
| <u>2020/1117</u> Proposal TDC Decision | <u>23 Hornchurch Hill, Whyteleafe CR3 0DA</u> Erection of single storey rear extension. Not yet determined | No objection | Householder Developments |
| <u>2020/1332</u> Proposal TDC Decision | <u>164 Godstone Road, Whyteleafe CR3 0ED</u> Erection of single storey side/rear extension, hip to gable roof extension and rear dormer in association with conversion of loft space to habitable accommodation. Not yet determined | To raise concerns about the potential lack of on-site parking and loss of amenity for neighbouring property. | Householder Developments |
| <u>2020/1316</u> Proposal TDC Decision | <u>11 Torwood Lane, Whyteleafe CR3 0HD</u> Erection of first floor side extension. Not yet determined | No objection | Householder Developments |
| <u>2020/1230</u> Proposal TDC Decision | <u>Thornbury Court, Salmons Lane, Whyteleafe CR3 0AP</u> Erection of bay window extension at basement level to east elevation in association with land excavation, external retaining wall, lightwell and associated paving. Conversion of basement to form 1 x 2-bedroom flat. Not yet determined | To object due to Green Belt designation and the lack of access and on-site parking detail/provision | Dwellings |

**Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.*