



**Minutes of the Council meeting (no.216) held on
 19th December 2019 at St Luke's Church, Whyteleafe, CR3 0AA**

Councillors (Cllrs) present:

Cllr Celia Rudland (Chairman), Cllr John Cheetham,
 Cllr Fatima Kamara (part) and Cllr David Lee (part).

Attending:

none

In attendance:

Simon Bold (Clerk)

Meeting opened at **6:20pm** and closed at **7:10pm**

1.	Chair to open the meeting Cllr Rudland opened the meeting.	
2.	Apologies for absence NOTED: Cllr Jamshid Zack had provided his apologies prior to the meeting.	
3.	Code of Members' Conduct a) NOTED: The Clerk confirmed that no Cllr had made a change to their Notification of Disclosable Pecuniary & Other Interests form since the last meeting. Cllr Lee confirmed his additional roles as a Cllr at Tandridge District Council and a Cllr of Surrey County Council. Cllr Cheetham declared a Disclosable Pecuniary Interest (DPI) in respect of item 4 on the agenda (application 2019/1945/TPO). No other Cllr declared any Disclosable Pecuniary Interest and/or 'Other Interests' in respect of any item on the agenda.	
	<i>Cllr Kamara arrived at the end of item 3 and confirmed that she had no 'Interests' relating to any item on the agenda.</i>	
	<i>Item 6 was brought forward to this point in proceedings. The original order of agenda items has been retained here for ease of reference.</i>	
4.	Planning a) RESOLVED: In respect of the four applications notified since the last meeting: 2019/1945/TPO – Land at Whitebeam View, Caterham, CR3 0AU Cllrs were unable to comment on this application as there were insufficient Cllrs present (<i>due to the exclusion of Cllr Cheetham from the meeting in respect of his DPI (see item 3 above) and the earlier departure of Cllr Lee</i>). 2019/1962/NC – 4 Station Road, Whyteleafe, CR3 0EP Cllrs objected to this application for reasons of insufficient on-site parking (impact on highways, related nuisance and loss of amenity to neighbouring residents), poor access via the Godstone Road and the lack of any flood mitigation measures for a development of 15 new residential dwellings. 2019/2103 – 17 Johns Walk, Whyteleafe, CR3 0BT Cllrs raised concerns about the potential for overlooking of neighbouring gardens due to the amount of fenestration and also felt that the extent of development may be over-bearing. 2019/2104 – 426 Godstone Road, Whyteleafe, CR3 0BB Cllrs had no wish to comment.	



	ACTION: The Clerk to advise TDC of the Council's comments in respect of the above applications.	SB
5.	<p>Business Plan</p> <p>Cllrs discussed the high number of flood alerts across Surrey following weeks of sustained rainfall. NOTED: The January edition of the CR3 magazine, to be distributed to households across Whyteleafe at the end of December, will include the Council's article outlining where residents can obtain information about identifying flood risks and how to prepare in the event of a flood alert or warning.</p> <p>ACTIONS: The Clerk to write immediately to the (acting) Chief Executive of TDC to request closer monitoring of ground water levels in Whyteleafe and to seek a meeting with TDC Council Officers to discuss flood preparedness.</p> <p>The Clerk to also contact local Whyteleafe Flood Group members for additional information about local conditions.</p> <p>At the next meeting, Cllrs to consider information for possible delivery to households and businesses in flood prone areas of Whyteleafe if data (from the Environment Agency) were to indicate that the risk of flood had increased significantly.</p>	<p>SB</p> <p>SB</p>
6.	<p>Councillor vacancy</p> <p>a) NOTED: The Council was now in a position to co-opt in respect of its two councillor vacancies. Two individuals had recently expressed an interest in joining the council and one had attended a meeting with existing Cllrs. ACTION: The Clerk to arrange a meeting between Cllrs and the remaining candidate.</p> <p>b) NOTED: Cllrs reviewed the co-optee meeting that had already taken place. RESOLVED: To co-opt. ACTION: The Clerk to obtain a completed Acceptance of Declaration of Office form and, once received, to arrange a brief induction meeting with the new Cllr covering key aspects of council business, procedures and roles.</p>	<p>SB</p> <p>SB</p>
	<i>Cllr Lee left the meeting immediately after item 6. Item 4 followed.</i>	
	<p>Sub-section 2 - Public Bodies (Admissions to Meetings) Act 1960</p> <p>NOTED: None.</p>	