



**Council members are summonsed to a remote\* meeting of the Council  
 on Monday 12th April 2021 at 7:45pm**

*Prior to the commencement of the meeting at 7:30pm, a period not exceeding 15 minutes will be allowed to enable members of the public to bring matters of interest or concern to the attention of Councillors.*

**AGENDA**

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| <b>1.</b> | <b>Apologies for absence</b>  |
| <b>2.</b> | <b>Code of Members' Conduct</b><br>Declarations of Interest by Councillors  |
| <b>3.</b> | <b>Minutes</b><br>To approve (and sign) the minutes of the last meeting held on 8 <sup>th</sup> March 2021.   |
| <b>4.</b> | <b>Year-End Financial Statements</b><br>a) To reconcile the 2020/21 year-end Financial Statements (unaudited) with the Council's bank statements as at 31 March 2021.<br>b) Councillors to review and approve the Council's Community Infrastructure Levy (CIL) Annual Spending Form for 2020/21.<br>c) Councillors to review and agree the Council's current List of Assets  |
| <b>5.</b> | <b>Business Planning</b><br>Councillors to review:<br>a) the proposed new Council website (and email) and agree next steps.<br>b) whether to contribute funds to additional snow gritting equipment.  |
| <b>6.</b> | <b>Grant Scheme 2021/22</b><br>Councillors to consider grant applications received and, if appropriate, agree donations.  |
| <b>7.</b> | <b>Planning</b><br>a) To review two applications notified since the last meeting:<br><b>2021/305</b> – Meadows, The Avenue, Whyteleafe, CR3 0AQ<br>Demolition of existing car port. Erection of single storey rear extension and single storey front/side extension providing garage.<br><b>2021/362/NC</b> – Unit 6, 1 Whyteleafe Hill, Whyteleafe, CR3 0FA<br>Change of use from B1(a) (office use) to C3 (residential use) to provide 6 flats.<br>(Prior approval Class O Part 3 Schedule 2)<br>b) Councillors to review and agree next steps in respect of any other pending applications, recent Local Planning Authority decisions and planning appeal notifications. |
| <b>8.</b> | <b>Caterham, Chaldon and Whyteleafe Neighbourhood Plan</b><br>To discuss and agree next steps including, if appropriate, any related expenditure.   |
| <b>9.</b> | <b>Transport and Highways.</b><br>Councillors to review any issues relating to highways, parking and transport issues and agree next steps.   |

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| <b>10.</b> | <b>Outside Bodies and Events (public)</b><br>To receive reports of recent meetings and to discuss preparations for future events and, if appropriate, to approve related expenditure.  |
| <b>11.</b> | <b>Clerk's Report</b><br>a) Councillors to consider any matters arising from previous Council meetings not raised elsewhere (for information only).<br>b) The Clerk to provide details of correspondence and consultations for consideration and Councillors to agree next steps.  |
| <b>12.</b> | <b>Payments and expenditure</b><br>Councillors to approve, if appropriate, the list of payments provided by the Clerk and to consider any items of future expenditure including summer hanging baskets.  |
| <b>13.</b> | <b>Next Council Meeting</b><br>a) To confirm arrangements for the Annual Village Council meeting scheduled for 17 <sup>th</sup> May 2021 including a suitable venue for a face-to-face meeting of Councillors.<br>b) To confirm the schedule of meetings for the next three months |
|            | <b>Sub-section 2 - Public Bodies (Admissions to Meetings) Act 1960:</b> Any items that need consideration and/or a decision whilst excluding the public.   |

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND –  
CONTACT THE CLERK (SEE ABOVE) FOR DETAILS.**

*\*Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.*